MANUAL-15

PARTICULARS OF FACILITIES AVAILABLE TO CITIZENS FOR OBTAINING INFORMATION

[Section 4(1) (b)(xv)]

Election Department deals with the preparation of electoral roll, preparation and issue of Photo Identity Cards to the electors and conducting elections to the seats of Delhi Legislative Assembly and Parliament. It is a public dealing department, responsible to respond to the queries of the citizens of Delhi on these elections related matters. Therefore, it has many facilities to interact with the citizens to their satisfaction. These facilities are, Website, Control room, Notice Board

Website: The Election Department maintains its website **www.ceodelhi.gov.in** for providing all important information to the citizens of Delhi covering following details.

- **(i)** Organizational structure
- **(ii)** Various forms required by the citizens for inclusion /deletion/modification/transposition of names
- **(iii)** Facility of Online submission of Form-6A, 6,7,8 & 8A and to know the status of Application Submitted and Issuance Epic are available.
- **(iv)** Search Facility to know the Name in the Electoral Roll.
- **(v)** Electoral Roll of all the seventy Assembly Constituencies with search Facility.
- **(vi)** GIS Maps of all the Lok Sabha constituencies.

Control Room: The Election Department maintains a Control Room at the office of the Chief Electoral Officer. Citizens of Delhi can obtain election related information about their particulars in the Electoral Roll or their polling stations etc. from this Control Room by dialing **1800-111-400 / 1950**. Citizen can also visit this Control Room and obtain application forms for inclusion of names (Form-6), deletion of names (Form-7), modification of names (Form-
8) and transposition of names (Form-8A) Free of cost. They may also obtain information about their particulars in the Electoral Roll from this Control Room.

Notice Board: The department, in its premises, has a Notice Board for the visitors to this office, indicating the addresses of the District Election Officers of all the nine districts and the Electoral Registration Officers of all the seventy Assembly Constituencies in NCT of Delhi .